

GUIDED RESEARCH APPROVAL FORM

Please review the Standards for Guided Research shown below and on the back of this form.

PLEASE PRINT

STUDENT NAME _____ TU Id _____ Email _____
Last Name First Name

SUPERVISING FACULTY MEMBER _____
Last Name First Name

SEMESTER: FALL 20____ SPRING 20____ SUMMER 20____

TOPIC _____

CREDIT HOURS REQUESTED _____

GRADE OPTION (Check one): PASS/FAIL (S/U) _____ LETTER GRADE _____

FORMAT OPTION (Check one): SERIAL PAPERS _____ or RESEARCH PAPER _____

Is this Guided Research intended to fulfill the Upper Level Writing Requirement? YES ___ NO ___

Signature of Faculty Member: _____

Date _____

SUBMIT TO THE LAW SCHOOL OFFICE OF ACADEMIC RECORDS (BARRACK HALL, SUITE 103)

NOTE: STUDENTS WHO HAVE NOT OBTAINED WRITTEN APPROVAL FROM A FACULTY SUPERVISOR MAY NOT REGISTER FOR A GUIDED RESEARCH. STUDENTS WHO REGISTER FOR A GUIDED RESEARCH AND THEN WANT TO DROP IT MUST NOTIFY THE LAW SCHOOL OFFICE OF ACADEMIC RECORDS DURING THE ADD/DROP PERIOD AT THE BEGINNING OF THE RELEVANT SEMESTER.

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OFFICE OF ACADEMIC RECORDS USE ONLY:

COURSE REFERENCE NUMBER _____ DATE PROCESSED _____

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SERIAL AND RESEARCH PAPER STANDARDS FOR THE UPPER LEVEL WRITING REQUIREMENT

Effective for students entering Fall 2015 or after:

The purpose of the Serial Paper is to improve student writing by giving students feedback on a series of shorter writing assignments completed throughout the semester. This includes formative feedback that allows the student to assimilate and operationalize the supervising faculty member's comments, by rewriting and resubmitting a particular writing assignment, and/or by completing subsequent writing assignments similar in form. An endeavor that satisfies the Serial Paper Component shall require the student to write a minimum of four (4) separate writing assignments and to have received detailed, written comments and other formative feedback from the supervising faculty member on each of those assignments. The assignments can consist of memoranda, white papers, legal documents or portions thereof, client letters, reflection essays, book reviews, Congressional or similar testimony, opinion essays (op eds), and any legal writing. The length of each assignment and the degree of independent research to be conducted by the student will be determined by the supervising faculty member, but the writing must be substantial, generally comprising at least 8,000 words.

The purpose of the Research Paper Component is to improve a student's writing, research, organizational and analytical skills by giving students an opportunity to conduct substantial and in-depth independent research into a specific topic or area of the law and to analyze, organize and synthesize the results and implications of that work. An endeavor that satisfies the Research Paper Component shall require a student to conduct substantial research beyond the reading of material assigned for regular class discussion and to write a comprehensive, analytical piece of substantial length, generally comprising at least 8,000 words. This endeavor shall include formative feedback from the supervising faculty member, either by detailed, written comments on successive foundational assignments (e.g. thesis statement, research report, outline) or on a full draft that the student can revise and resubmit.

Effective for students entering prior to Fall 2015 (however, the supervising faculty member may elect to follow the above standards):

A Serial Paper should develop the student's writing skills by giving the student feedback on a series of shorter writing assignments completed throughout the semester. The endeavor shall require the student to write a minimum of 4 separate papers and to have received comments and other feedback from the supervising faculty member on each of those papers. The length of each paper and the degree of independent research to be conducted by the student will be determined by the supervising faculty member.

A Research Paper should develop the student's writing, research and analytical skill by giving the student the opportunity to conduct substantial independent research and to analyze the results and implications of that research. The endeavor shall require the student to write a comprehensive, analytical piece of substantial length, and in a writing seminar, to conduct research beyond the reading of material assigned for regular class discussion

MANDATORY STANDARDS FOR GUIDED RESEARCH AND PRACTICUMS

1. In order to register for a Guided Research or a Practicum, a student must have a full time faculty member agree to supervise him or her in a project. The student must also submit a completed Approval form to the Law School Office of Academic Records before the end of the Add/Drop period.
2. Practicums must be for 2 or 3 credits. Guided Research intended to fulfill the upper level writing requirement must be for 2 or 3 credits.
3. A student may not receive compensation for any work for which credit is received.
4. In any one semester, students may not engage in more than one Guided Research or in more than one Practicum.
5. A student shall receive no more than a total of 12 units of course credit for any combination of Guided Research and Practicums during his or her Law School enrollment. No student may register more than twice for any combination of Guided Research or Practicums with the same professor.
6. The supervising faculty member shall have the option of assigning a letter grade or an S/U grade in the Guided Research or the Practicum, however a Guided Research or Practicum intended to fulfill the Upper Level Writing Requirement should be assigned a letter grade.
7. The supervising faculty member should sign the Approval form no later than the end of the Add/Drop period after establishing the topic, grading basis, the credit allocation, and whether the Guided Research or Practicum is intended to fulfill the Upper Level Writing Requirement. In the case of Guided Research, the supervising faculty member must also indicate whether it will follow the Serial Paper or the Research Paper format.
8. The supervising faculty member may require submission of drafts or other written work at intervals prior to the final date for completion of requirements.
9. All work required for the Guided Research or Practicum must be completed and submitted to the supervising faculty member no later than the last day of the examination period of the semester in which the student is registered for the Guided Research or Practicum; however, the supervising faculty member has the option of establishing an earlier date for completion of requirements.
10. Where appropriate, failure to meet the standards may result in an F, FA, or Cancellation of Matriculation, in accordance with applicable Faculty Regulations.