



## SPRING 2025

### SCHOOL DESIGNED PRACTICUM COURSES

Temple Law School is pleased to announce the following Spring 2025 School Designed Practicum courses. The individual description for each practicum sets forth what materials to submit, to whom you should submit the materials, and the application deadline. Placements for a given practicum will not be made until after the application deadline for that practicum.

A Practicum combines an experiential learning project with supervision and evaluation by a member of the full-time faculty. Some Practicum courses are designed individually by the student in consultation with a faculty member; others are recurring projects that faculty members sponsor, like those listed below.

Below is a table of contents grouping our School Designed Practicums in three broad categories: Confirmed, Pending Confirmation, and No Longer Accepting Applications. The practicum opportunities confirmed for next semester are further organized by application deadline date.

We encourage you to apply for any practicum opportunities that are confirmed or pending confirmation for Spring 2025. The information contained in Pending Confirmation section, including whether the practicum will ultimately be offered in Spring 2025, is subject to change. In the event we confirm that any of our practicums pending confirmation will not run in the spring, we will notify applicants and update this catalogue accordingly.

Students who wish to apply for more than one School Designed Practicum should email [lawpract@temple.edu](mailto:lawpract@temple.edu) with a list of the practicums to which they wish to apply ranked in order of preference.

If you have additional questions or would like further guidance on Practicum selection for Spring 2025, please contact [lawpract@temple.edu](mailto:lawpract@temple.edu).

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**I. Confirmed**

**A. Application Deadline: October 21, 2024**

**CIVIL LITIGATION PRACTICUM (UNITED STATES ATTORNEY’S OFFICE – CIVIL DIVISION)**

There are up to three slots available for second- third- and fourth-year law students in this 3-credit Practicum.

This Practicum with the Civil Division of the United States Attorney’s Office in Philadelphia supplements traditional classroom study by offering students the opportunity to hone their legal skills by working with Assistant United States Attorneys (AUSAs) toward the resolution of cases in litigation or at the pre-complaint stage. Students will have the opportunity to deepen their substantive knowledge, sharpen essential lawyering skills, and appreciate professional values of the legal profession. Under the supervision of one or more AUSAs in the civil division of the United States Attorney’s Office in Philadelphia, students will engage in and observe all phases of work of the civil side of the United States Attorney's Office—to include both affirmative and defensive litigation—in subject areas including, but not limited to: torts, employment discrimination, civil rights, disability rights, environmental law, and healthcare fraud. Students will assist civil division AUSAs with a variety of casework, the nature of which depends upon the needs of each case. Assignments may include legal research, analysis, and writing; attending meetings and court hearings; assisting with witness interviews and taking/defending depositions; drafting and responding to discovery; and participating in all aspects of arbitrations and trials (including witness examination). Externs will have regular opportunities for feedback.

Students will need to commit to a minimum of 10 hours per week to this Practicum. To participate

in this Practicum, students must also be eligible for court certification. A security clearance must be obtained prior to the start of the semester's work, which requires selected students to provide their Social Security Card, Passport, and/or Birth Certificate. If you are interested in this opportunity, please send your resume, a copy of your transcript, a writing sample, and a letter of interest addressed to the “Stacey L. B. Smith, Assistant United States Attorney, United States Attorney’s Office – Civil Division” to [lawpract@temple.edu](mailto:lawpract@temple.edu) by **12:00 pm on October 21, 2024**.

### **MEDICAL RESEARCH AND THE LAW PRACTICUM (THE WISTAR INSTITUTE)**

There are up to two slots available for second- and third-year students in this Practicum.

The experiential learning project offered with this Practicum is with the Wistar Institute. Join a rich history of over 125 years of cutting-edge research and vaccine development in your practicum at The Wistar Institute. Wistar’s Legal Department seeks motivated and creative students with an interest in health, life sciences, and/or nonprofit law.

Located in the heart of University City, Wistar is the nation’s first independent institution devoted to biomedical research and training. Today, Wistar is an international leader in basic biomedical research in cancer and infectious diseases. Wistar’s discoveries have led to the development of vaccines for rabies, rubella, rotavirus, Zika, and most recently, COVID-19, as well as the identification of genes associated with breast, lung, and prostate cancer, and the development of monoclonal antibodies and other significant research technologies and tools.

#### **More Information About Wistar**

Founded as an anatomical teaching museum in 1892, Wistar has committed itself to the pursuit of original scientific knowledge from its very beginnings. In 1972, Wistar was designated a National Cancer Institute Cancer Center in basic research—a distinction it holds to this day. Today, Wistar employs approximately 350 researchers and staff dedicated to Wistar’s mission to marshal the talents of outstanding scientists through a highly-enabled culture of biomedical collaboration and innovation, in order to solve some of the world’s most challenging and important problems in the field of cancer, immunology, and infectious diseases, and produce groundbreaking advances in world health. Consistent with a pioneering legacy of leadership in not-for-profit biomedical research and a track record of life-saving contributions in immunology and cell biology, Wistar aims to pursue novel and courageous research paths to life science discovery, and to accelerate/potentiate the impact of those discoveries by shortening the path from bench to bedside.

In addition to its focus on science and innovation, one of Wistar’s primary objectives is to educate students. In an average year, approximately 100 graduate students, postdoctoral fellows, and visiting scientists from around the world are trained at Wistar. Wistar also houses a high school fellowship program, a unique Biomedical Technician Training Program and a Biomedical Research Technician Apprenticeship, which is the first of its kind in the United States. In turn, Wistar-trained investigators can be found among the leaders in every field of biomedical science. Wistar scientists have assembled state-of-the-art technologies into Shared Resources which function as engines of

discovery for biomedical research initiatives at Wistar and throughout the greater research community. These resources include Bioinformatics, Biomedical Research Support, Flow Cytometry, Genomics, Imaging, Molecular Screening & Protein Expression, and Proteomics & Metabolomics.

This Practicum is an ideal opportunity for students interested in hands-on experience working in-house at a nonprofit organization in the biomedical research industry. Students will witness firsthand how lawyers can support and work to propel medical innovation forward through the power of collaboration with academic and industry partners.

Examples of tasks performed by law students include:

- Conducting legal research, analysis and writing on a broad range of topics, including regulatory and compliance requirements for the conduct of scientific research, data and privacy issues, intellectual property, corporate and nonprofit law, and labor and employment issues;
- Drafting, reviewing and revising various contracts and agreements, including confidentiality, material transfer, data use, clinical trial, government, consulting, and vendor agreements;
- Drafting and reviewing institutional policies, procedures and templates; and
- Attending meetings with internal leaders and stakeholders.

Students will need to commit to a minimum of 6.5 to 10 hours per week to this Practicum depending on the number of credits they prefer. If you are interested in this opportunity, please forward a resume and cover letter/statement of interest addressed to “Michelle Nguyen, Associate General Counsel, The Wistar Institute” to [mnguyen@wistar.org](mailto:mnguyen@wistar.org) by **12:00 pm on October 21, 2024**.

### **B. Application Deadline: October 30, 2024**

## **IMMIGRATION PRACTICUM (ESPERANZA IMMIGRATION LEGAL SERVICES UNIT)**

There are up to 3 slots available for second- or third-year law students in this Practicum supervised by Professor Jennifer Lee.

The experiential learning project offered with this Practicum is with Esperanza Immigration Legal Services. Esperanza Immigration Legal Services (EILS) was formed in 2009 to provide low-cost, non-litigation legal services to low-income immigrants and their families, including self-petitions for victims of domestic violence, green card applications, family petitions and naturalization applications.

EILS is in the heart of a low-income Latino neighborhood in North Philadelphia. EILS offers convenient, affordable and culturally accessible services to the most underserved immigrants, with a focus on the Hispanic community. EILS also offers workshops in English and Spanish to help immigrant families thrive in the United States, on topics such as financial literacy, debunking

common immigration myths, and preparation for emergency situations. Finally, EILS conducts citizenship classes every summer to prepare eligible candidates for the citizenship exam.

In this Practicum, students can be expected to assist in drafting, researching and preparing immigration applications before the U.S. Citizenship and Immigration Services involving Citizenship, Adjustment of Status, Family Petitions, I90 renewals, DACA Renewals, Violence Against Women Act (VAWA) petitions, U visas, and/or T visas. Students will also develop interviewing, and public speaking skills by conducting legal screenings as well as by participating in Know Your Rights Info session, clinics and outreaches.

This Practicum is ideal for law students who are committed to, or interested in learning more about, a career advocating on behalf of immigrant populations, or a career in public interest law. Students will need to commit to a minimum of 6.5 to 10 hours per week to this Practicum depending on the number of credits they prefer. Students must be professionally bilingual in Spanish and English. If you are interested in this opportunity, please forward a resume and cover letter/statement of interest addressed to “Anu Thomas, Executive Director Esperanza Immigration Legal Services” to [lawpract@temple.edu](mailto:lawpract@temple.edu) by **12:00 PM on October 30, 2024**.

### **C. Application Deadline: November 1, 2024**

#### **ATTORNEY ETHICS PRACTICUM (OFFICE OF DISCIPLINARY COUNSEL OF THE SUPREME COURT OF PENNSYLVANIA)**

There is one slot available for second- or third-year law students in this Practicum supervised by Professor Barry McCarthy.

The experiential learning project offered with this Practicum is with The Office of Disciplinary Counsel of the Supreme Court of Pennsylvania (ODC). In this practicum, students assist with the investigation and prosecution of complaints of violations of the Rules of Professional Conduct. The student would be responsible, under the supervision of an assigned Disciplinary Counsel, for: reviewing complaints of lawyer misconduct; performing legal research; writing legal memoranda; drafting chronologies; preparing exhibits for hearings; memorializing witness interviews; and participating in discussions regarding the handling of complaints and hearing strategy. The student would be immersed into interesting fact patterns and be exposed to a wide variety of law, including criminal, immigration, bankruptcy, personal injury, and domestic relations.

This Practicum is ideal for law students who are committed to, or interested in learning more about, attorney ethics and professional conduct. Applicants must have a minimum 3.0 GPA, pass a criminal background check, and sign a confidentiality agreement. If you are interested in this opportunity, please forward a resume, writing sample, unofficial law school transcript, and cover letter/statement of interest addressed to “Harriet R. Brumberg, Esquire, Office of Disciplinary Counsel, 1601 Market Street, Suite 3320, Philadelphia, PA 19103” to [Harriet.Brumberg@pacourts.us](mailto:Harriet.Brumberg@pacourts.us) by **12:00 PM on November 1, 2024**.

## **COMPLIANCE PRACTICUM**

There are multiple slots available for second-, third-, and fourth-year law students in this Practicum supervised by Professor Michael Donnella.

The experiential component of this Practicum is within a company in the compliance department. Compliance officers navigate the complex laws and regulations that govern the work of companies in a broad range of industries from the pharmaceutical field to health care, to the financial sector. Compliance work can include risk analysis and the creation and implementation of controls and solutions. Compliance officers examine, evaluate, and investigate eligibility for, and compliance with, laws and regulations. Students will be expected to participate in all aspects of compliance work including the investigation, research, and analysis of eligibility and compliance. Students will be expected to identify issues, theories, strategies, and solutions. Past participating companies include Aramark, Temple University Health System, Temple University Office of Ethics and Compliance, Saint Joseph University, and Xylem.

Temple Law's Compliance Practicums are ideal for law students who are interested in learning more about how to analyze risk, evaluate eligibility and compliance, and work for some of the top companies in the region. Students will need to commit 10-15 hours per week. If you are interested in this opportunity, please forward a cover letter addressed to "Compliance Practicum Selection Committee", resume, and transcript to [lawpract@temple.edu](mailto:lawpract@temple.edu) by **12:00 pm on November 1, 2024**.

### **D. Application Deadline: November 15, 2024**

## **EMPLOYMENT LAW PRACTICUM (EMPLOYMENT ADVOCACY PROJECT)**

There are up to two slots available for second- and third-year full-time students in this Practicum.

The experiential learning project offered with this Practicum is with the Employment Advocacy Project, a project of Philadelphia Legal Assistance. EAP provides direct representation to clients who have had their Unemployment Compensation Benefits denied or contested.

In this Practicum, students will interview clients, build legal strategies, meet with clients in person to discuss the strategy and prep the client for a trial-like hearing. Advocates will then go to Unemployment Compensation Hearings and represent their clients before hearing referees, which includes direct examination, cross examination, and the use of documentary evidence. Students will also write appeal briefs to the Unemployment Compensation Board of Review. EAP expects students to work collaboratively to develop best practices and support other advocates. Philadelphia Legal Assistance has a substantial state appellate case load and students may have the opportunity to draft court briefs.

This Practicum is ideal for law students who are committed to, or interested in learning more about, employment law, and who are eager to work with and represent clients. Students must commit to 6.5 hours per week for a 2-credit practicum. This includes attendance at 2 to 3 mandatory training sessions, participation in "case rounds" in which you will discuss your cases, teach, and learn from

the experience of other advocates, and availability for at least two blocks of time (three hours each) Monday through Friday between 8:00 am to 4:00 pm to take clients. All other times may be fit around your schedule and can include remote work. If you are interested, please forward your resume and a cover letter/statement of interest addressed to “Employment Law Practicum Selection Committee - EAP” to [lawpract@temple.edu](mailto:lawpract@temple.edu) by **12:00 pm on November 15, 2024**. In your cover letter, please note any foreign language skills (which is not a criterion but will be helpful in case assignment should you be selected).

### **EMPLOYMENT LAW PRACTICUM (CAREERLINK UNEMPLOYMENT NAVIGATOR)**

There are up to two slots available for second- and third-year full-time students in this Practicum.

The experiential learning project offered with this Practicum is with Philadelphia Legal Assistance. PLA is a grantee of the US Department of Labor's very first Navigator grant. The idea behind the program is to provide individualized assistance to underserved populations who struggle to access Unemployment Compensation (UC). Part of PLA's project under the grant is providing in-person navigator services at CareerLink North (4261 N 5th St, Philadelphia, PA 19140) on Mondays and Thursdays. PLA helps workers, many of whom speak Spanish as their first language, understand the UC system and their potential eligibility, and assist them with filing initial applications for benefits, weekly claims, and appeals. Many of these workers would never submit an application or follow up on the benefits if it wasn't for this one-on-one assistance. A lot of this work is showing claimants how to use the online computer system while educating them about the whole process. We would love to pair a law student with our staff navigators on Mondays and Thursdays. They would be supervised by an attorney. Students will have a lot one on one client assistance and achievable results!

This Practicum is ideal for law students who are committed to, or interested in learning more about, employment law, and who are eager to work with clients. Students must commit to 6.5 hours per week for a 2-credit practicum and be available for at least two blocks of time (three hours each) in person Monday and/or Thursday between 9 am and 3 pm to work with clients. All other times may be fit around your schedule and can include remote work. If you are interested, please forward your resume and a cover letter/statement of interest addressed to “Employment Law Practicum Selection Committee – CareerLink Unemployment Navigator” to [lawpract@temple.edu](mailto:lawpract@temple.edu) by **12:00 pm on November 15, 2024**. In your cover letter, please note any Spanish-speaking skills (which is not a criterion, but strong preference will be given to students who speak Spanish at least conversationally).

### **ENVIRONMENTAL LAW PRACTICUM (DELAWARE RIVERKEEPER NETWORK)**

There are up to two slots available for second- and third-year law students in this Practicum supervised by Professor Amy Sinden.

The experiential component of this three-credit Practicum is designed to expose students to the



broad intersection of litigation, transactional work, policy, advocacy and work with grass-roots organizations. It provides a specialized and unique course of study focused on the local region's natural heritage, practical legal skills, and special issues and pitfalls in environmental law. In conjunction with this placement, students will work closely with the Delaware Riverkeeper as well as the senior and staff attorneys of the Delaware Riverkeeper Network to provide legal support to environmental professionals and citizens to help effectively protect our environment and communities through compliance with the federal, state, and local environmental laws and regulations. Under the supervision and guidance of the senior and staff attorneys, students will be expected to act as junior staff attorneys – perform legal research; draft strategy memoranda, pleadings, briefs and other legal documents for timely filing with courts and other government agencies; and write and present comments and testimony before bodies considering proposals that will affect the environment.

Please note that the experiential hours of this practicum may be completed remotely or in-person (to be determined between you and the practicum). Any in-person experiential hours will be held at the Delaware Riverkeeper Network, which is located at 925 Canal Street in Bristol, Pennsylvania, directly across from the Bristol train station (SEPTA Trenton Line) and has ample parking.

This Practicum is ideal for students who are committed to, or interested in learning more about, a career in environmental law, or students who want to gain writing experience. Students must complete a minimum of 10 hours each week of the semester of experiential work, classroom learning, or out of class assignments. Preference will be given to students who have taken, or will take concurrently, Environmental Law and Natural Resources. If you are interested, please forward your resume and a cover letter/statement of interest addressed to “Kacy Manahan, Senior Attorney, Delaware Riverkeeper Network” to [lawpract@temple.edu](mailto:lawpract@temple.edu) by **12:00 pm on November 15, 2024**.

### **IMMIGRATION LAW PRACTICUM (NATIONALITIES SERVICE CENTER and HIAS)**

There are up to 3 slots available at HIAS and up to 2 slots available at NSC for second- and third-year law students in this Practicum supervised by Dean Jaya Ramji-Nogales.

The experiential learning project offered with this Practicum is with Nationalities Service Center (NSC) and HIAS. At either NSC or HIAS, students will develop their advocacy skills and deepen their understanding of asylum, refugee, and international human rights law. They will represent asylum applicants, asylees, and refugees who have been victims of torture, gender violence, unlawful arrests, and other forms of persecution on account of their race, religion, nationality, political opinion or membership in a particular group. Students will perform a variety of legal tasks ranging from interviewing clients, drafting documents and petitions, researching country conditions, and preparing motions and legal briefs for cases before the United States Citizenship and Immigration Service (USCIS), Immigration Court, the Board of Immigration Appeals, and the Third Circuit Court of Appeals.

Students must commit 10 to 12 hours per week to this Practicum. Students with Spanish language

skills will be given preference, but this is not a requirement. If you are interested in this opportunity, please forward your resume and a cover letter/statement of interest addressed to “Lilah R. Thompson, Esq., Supervising Attorney, PA Immigrant Family Unity Project (PAIFUP), Nationalities Service Center” and/or “Philippe Weisz, Director of Legal Services, HIAS Pennsylvania” to [lawpract@temple.edu](mailto:lawpract@temple.edu) by **12:00 pm on November 15, 2024**.

### **CHILD ADVOCACY UNIT PRACTICUM (DEFENDER ASSOCIATION OF PHILADELPHIA)**

There are up to two slots available for third year law students in this Practicum supervised by Professor Sarah Katz.

The experiential learning project offered with this Practicum is with the Defender Association of Philadelphia. The Defender Association of Philadelphia is a nonprofit law firm created in 1934 by a group of lawyers dedicated to the belief that everyone, regardless of income, deserves the highest quality legal representation. Firmly rooted in Philadelphia for over 80 years, the Defender Association stands as the city’s vanguard for indigent defense.

The Child Advocacy Unit (CAU) is a specialty unit within the Defender Association that ensures quality representation inside and outside of the courtroom for children involved in dependency and adoption cases. The CAU was created in 1974 and contracts with the City of Philadelphia to represent children, ranging from birth to twenty-one years old, who have open dependent petitions in Family Court; are victims of neglect, physical abuse, sexual abuse, or abandonment; are truant or incorrigible; are facing mental health challenges; need additional supports as they transition into adult living or desire to re-enter the dependent system through a Resumption of Jurisdiction Motion. The CAU utilizes a multi-disciplinary approach to child advocacy by teaming attorneys and social workers to represent our young clients. They represent most of the dependent children in Philadelphia, and presently have (16) staff attorneys and (34) social workers/social service advocates.

In this Practicum, students are expected to participate in all aspects of representing our clients, who range in age from birth to 21 years of age. The practicum curriculum will focus on how to collaboratively work a case using a strengths-based lens of looking at the family and how to navigate the system for the maximum benefit to the client; our multi-disciplinary team approach (social worker/attorney); courtroom experience (permanency and dispositional hearings); developing interviewing, counseling and investigatory skills; research into community programs and services for our clients and their families; collaboration with outside agencies to meet the needs and welfare of our clients; ethical considerations inherent in our dual role of counsel and guardian ad litem; developing the appropriate tools to successfully communicate with clients and conduct legal research, analysis and writing as needed.

This Practicum is ideal for law students who are committed to, or interested in learning more about, a career advocating on behalf of children in the dependency arena and the child welfare system, or a

career in public interest law. Students will need to commit to a minimum of 6.5 to 10 hours per week to this Practicum depending on the number of credits they prefer. If you are interested in this opportunity, please forward a cover letter/statement of interest addressed to the “Child Advocacy Unit Selection Committee” and a resume to [lawpract@temple.edu](mailto:lawpract@temple.edu) by **12:00 pm on November 15 2024**.

### **DOMESTIC VIOLENCE PRACTICUM (WOMEN AGAINST ABUSE)**

There is one slot available for second- and third-year law students in this Practicum supervised by Professor Sarah Katz.

The experiential learning project offered with this Practicum is with Women Against Abuse (WAA). WAA is a nonprofit agency that provides comprehensive services for victims of domestic violence in Philadelphia. WAA provides services that include emergency safe haven, transitional housing, legal services, behavioral healthcare, hotline counseling, community education, and advocacy. With regard to legal representation, WAA engages in intake and direct advocacy. Each year approximately 12,000 petitions for protection from abuse orders are filed in Philadelphia. The majority of individuals seeking a protection from abuse order are unable to procure an attorney and must navigate complex legal processes on their own. In addition, many petitioners face escalating threats from an abuser to drop their case. Consequently, less than one third of petitioners obtain a final order of protection.

Students will spend the first semester focused on Protection from Abuse cases, developing client interviewing and counseling skills, engaging in case analysis, and assisting in preparing cases for litigation. Students that participate in the year-long practicum will expand their work in the second semester to additionally focus on child custody, child support, and spousal support cases, will lead their own intakes, and prepare their own case reviews. Throughout the practicum, students will shadow attorneys at court, complete legal research and analysis as needed, contribute to policy research as needed, and attend various trauma informed trainings through the Pennsylvania Coalition for Domestic Violence.

This Practicum is ideal for law students who are committed to, or interested in learning more about, a career advocating on behalf of domestic violence survivors, or a career in family law, public interest law, or criminal prosecution. Students will need to commit 12 to 14 hours per week. Preference will be given to students with an expressed interest in working with WAA for the entire academic year. If you are interested in this opportunity, please forward a cover letter/statement of interest addressed to “Domestic Violence Practicum Selection Committee” and resume to [lawpract@temple.edu](mailto:lawpract@temple.edu) by **12:00 pm on November 15, 2024**.

### **CRIMINAL JUSTICE PRACTICUM (PHILADELPHIA LAWYERS FOR SOCIAL EQUITY)**

There is one slot available for second- and third-year law students in this Practicum supervised by

Professor Noelia Rivera-Calderón.

Philadelphia Lawyers for Social Equity (PLSE) offers free legal representation to low-income clients who are trying to clear their criminal records so they can qualify for better jobs, housing, credit, and other benefits. (By way of background, if someone is arrested in Pennsylvania and charged with a crime, even they never had to attend court or were later found not guilty after a trial, or anything in between, they still have a criminal record. Unless it is sealed or a judge orders it to be erased or expunged, that criminal record is permanently available on the internet to the public. The only way to get a conviction off your record, even if it was committed decades ago, is to get a pardon from the Governor of Pennsylvania.) Through its Criminal Record Expungement Project, PLSE files petitions for expungement that, after a hearing, could result in a judicial order that commands the City and State police and other agencies to remove the information of that person's criminal history from their record. PLSE files over 2,400 expungement petitions per year. Additionally, PLSE has a growing community education and outreach program.

In this Practicum, students will have a range of duties, with tasks varying week to week. Students will conduct intakes at community clinics and on the phone, draft and review expungement petitions, inform clients about updates in their case, and accompany the attorney to court. Students who are certified legal interns under Rules 321 or 322 of the Pennsylvania Supreme Court may have the opportunity to argue motions for expungement in court. Students will conduct research and write legal memoranda. There will be opportunities for public speaking and community presentations, as well as attending and tabling at community events. Students will have an opportunity to have a hand in their rapidly evolving pardon project and help develop the curriculum. PLSE is a rapidly growing small organization, and as such, there are constantly evolving projects that require creativity, flexibility, and initiative.

This Practicum is ideal for students with an interest in criminal justice, public policy, and public interest. Students must commit at least 10 hours a week to this Practicum. The experiential component of this Practicum will be in-person. If you are interested, please send a resume and cover letter addressed to “Sarah Coyle, Esq., Managing Attorney, Philadelphia Lawyers for Social Equity” to [lawpract@temple.edu](mailto:lawpract@temple.edu) by **12:00 PM on November 15, 2024**.

### **E. Rolling Deadline**

### **EDUCATION LAW PRACTICUM (EDUCATION LAW CENTER) – Apply by November 15, 2024**

There are up to two slots available for second- and third-year students in this Practicum supervised by Professor Len Rieser and Associate Dean Kristen Murray.

The Education Law Center (ELC) – Pennsylvania is a public-interest law firm dedicated to ensuring access to a quality public education for all children in Pennsylvania. ELC pursues its mission through litigation and policy advocacy on behalf of the most vulnerable students—children living in poverty, children of color, children in the foster care and juvenile justice systems, children with disabilities, English Language Learners, LGBTQ students, and children experiencing homelessness.

ELC has three priority program areas which often intersect: ensuring equal access to school, advocating for fair school funding, and dismantling the School-to-Prison Pipeline.

In this Practicum, students will support ELC's direct representation activities by handling intake calls from clients and will support ELC's litigation and legislative advocacy through legal research and writing. There are likely to be opportunities for at least one student to work on discovery and/or trial preparation in a major school finance adequacy/equity case.

Students will need to commit to 10 hours per week to this Practicum. If you are interested in this opportunity, please forward a cover letter/statement of interest addressed to the "Education Law Practicum – Education Law Center Practicum Selection Committee" and a resume to [rpreuss@elc-pa.org](mailto:rpreuss@elc-pa.org). Applications will be considered on a rolling basis until **November 15, 2024**.

**JUDICIAL INTERNSHIP PRACTICUM (HONORABLE MIA ROBERTS PEREZ, EDPA) – Apply by November 15, 2024**

There is one slot available for a second-year law student in this Practicum.

The experiential component of this Practicum is with the Honorable Maria Roberts Perez in the United States District Court for the Eastern District of Pennsylvania. In conjunction with this placement, students will have the opportunity to work with Judge Perez and her law clerks in chambers. Students will be expected to conduct legal research, write legal memoranda, draft options on motions, and otherwise assist Judge Perez and her law clerks with civil and criminal matters.

This practicum is ideal for students seeking a judicial clerkship, or students who want to gain valuable writing experience. Students will need to commit 10 hours per week. If you are interested, please forward a cover letter, resume, and writing sample to [perez\\_chambers@paed.uscourts.gov](mailto:perez_chambers@paed.uscourts.gov). The cover letter should be addressed to "Honorable Mia Roberts Perez, United States District Court for the Eastern District of Pennsylvania, 6614 U.S. Courthouse, 601 Market Street, Philadelphia, PA 19106." Applications will be considered on a rolling basis until **November 15, 2024**.

**ENTREPRENEURIAL PRACTICUM (ROBIN HOOD VENTURES) – Apply by November 15, 2024**

There are up to two slot available for a second-, third-, or fourth-year law student in this practicum supervised by Professor Jonathan Lipson.

The experiential learning project offered with this Practicum is with Robin Hood Ventures, one of Philadelphia's largest angel investing groups.

In this Practicum, students will assist the group with: performing pre-investment due diligence on applicant companies in support of, and at the guidance of, RHV's investor-led due diligence teams; producing post-deal closing binders, investment summaries/updates, and tracking material terms of existing deals such as warrant expiration dates, etc.; and attending monthly investor meetings.

This Practicum is ideal for law students who are interested in the entrepreneurial space, the capital

markets space, and/or general transactional work.

Students will need to commit to 6.5 hours per week for 2 credits or 10 hours a week for 3 credits depending upon student preference. Preference will be given to students who have taken Corporations, Lawyering for Entrepreneurship, any tax courses, or other courses relevant to this opportunity. Work experience in a corporate or startup environment is also valued. If you are interested in this opportunity, please forward a resume and cover letter/statement of interest addressed to “Robin Hood Ventures Practicum Selection Committee” at [mdevine@rccbllaw.com](mailto:mdevine@rccbllaw.com). In your cover letter/statement of interest, please include information on how this experience would further your academic and future career goals. Applications will be considered on a rolling basis until **November 15, 2024**.

## **II. Pending Confirmation**

### **EMPLOYMENT LAW PRACTICUM (U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION)**

There are multiple slots available for second- and third-year law students in this Practicum supervised by Professor Bonny Tavares Dean.

The experiential learning project offered with this Practicum is with the U.S. Equal Employment Opportunity Commission’s (EEOC) Philadelphia District Office Hearings Unit. Students will have the opportunity to work alongside Investigators, Administrative Judges and Law Clerks who handle civil rights cases and appeals.

In this Practicum, students will research, write, and draft briefs, decisions, and orders. Students will have the opportunity to observe local hearings and settlement conferences. The EEOC Office also partners with other federal agencies, including the Social Security Administration and U.S. Merit Systems Protection Board, offering selected students the opportunity to observe and connect with other organizations.

This Practicum is ideal for students who have a background in, and are committed to, the fields of employment law, employment discrimination, civil rights, and litigation. Preference will be given to students who have taken courses in the realm of employment law, employment discrimination, labor law, administrative law, and civil procedure, and students who have strong writing skills and an interest in continuing to strengthen their writing. Students must commit to 10 hours per week. If you are interested in this opportunity, please forward your resume, transcript, writing sample, and cover letter/statement of interest addressed to “Employment Law Practicum Selection Committee: EEOC” to [lawpract@temple.edu](mailto:lawpract@temple.edu).

### **LABOR LAW PRACTICUM (U.S. DEPARTMENT OF LABOR, OFFICE OF THE SOLICITOR)**

There are up to two slots available for second- and third-year law students in this Practicum.

The experiential learning project offered with this Practicum is with the U.S. Department of Labor's Office of the Solicitor, Philadelphia Regional Office. The Philadelphia Regional Solicitor's Office is responsible for most civil trial litigation and legal support for the U.S. DOL in several states including Pennsylvania, West Virginia, Delaware, and the District of Columbia. The Office is primarily involved in the enforcement of a number of federal laws that ensure that our region's workers are employed in safe and healthy workplaces, are paid at least the federal minimum and overtime wage rates, and are treated without regard to race, color, sex, national origin, religion, or status as a whistleblower, a person with disability or a veteran.

In this Practicum, students will be engaged in an immersive litigation experience and be permitted a "deep dive" into complex and compelling labor cases involving FLSA, OSHA, MSHA, ERISA, and whistleblower cases, among others. Students will perform legal research, draft motions, help propound and respond to discovery, help prepare for taking and defending depositions, and prepare for and participate in settlement conferences, various in-court motions practice and proceedings, pre-trial conferences, and trial.

This Practicum is ideal for second- or third-year law students who are committed to, or interested in learning more about, litigation and labor law. Students must commit to 10 hours per week. This placement is expected to be remote at this point. If you are interested, please forward your resume, transcript, and a cover letter/statement of interest, addressed to "Labor Law Practicum Selection Committee – USDOL" to [lawpract@temple.edu](mailto:lawpract@temple.edu).

### **ENVIRONMENTAL LAW PRACTICUM (CLEAN AIR COUNCIL)**

There up to two slots available in this practicum supervised by Professor Amy Sinden. This practicum will be 10 hours a week for 3 credit hours.

Clean Air Council is Pennsylvania's oldest environmental and health non-profit organization and has been working to protect everyone's right to a clean and healthy environment for over 50 years. The Council pursues cutting-edge litigation, participates in federal and state rulemakings, watchdogs environmental permitting, and champions impactful policy reforms; all in close collaboration with impacted communities.

The Council was founded in 1967 by a group of forward-looking community leaders, policy makers, and progressive business leaders. Headquartered in Philadelphia, the Council made a name for itself by the mid-1970s as the result of two major achievements: establishing and distributing a daily regional air quality index report (still in use today); and forcing Pennsylvania to implement its vehicle emissions testing program. The Council is continuing this tradition of tackling big challenges through programs to address the public health and environmental threats caused by shale gas extraction and distribution, climate change, developments in our energy markets and infrastructure, and major stationary sources of air pollution.

The Council maintains an active litigation docket addressing a broad range of environmental health issues in Pennsylvania and beyond. The Council regularly brings cases in both state and federal

courts and before agency tribunals, such as Pennsylvania’s Environmental Hearing Board and Public Utility Commission. We litigate a wide variety of issues within the realm of air quality regulation, water law, and energy law. The Council also engages in a significant amount of policy work, leading the charge on a variety of issues in Pennsylvania such as Pennsylvania’s implementation of carbon cap and trade and regulation of methane emissions.

Students participating in the practicum will make substantive contributions to the Council’s legal program and, with full support from senior attorneys, will take on staff attorney-level tasks. Students have an opportunity to assume a great deal of responsibility, while receiving mentoring from a close-knit group of environmental attorneys.

Qualifications:

- Completion of 1-2 years in accredited J.D. program
- Demonstrated passion for public interest law and/or environmental protection
- Excellent writing and analytical skills
- Strong interpersonal and communication abilities
- Substantive knowledge of land use law, administrative law, environmental policy, and the federal environmental statutes—especially the Clean Air Act— preferred but not required.

Law students who wish to be considered for the position must submit a cover letter addressed to “Environmental Law Practicum Selection Committee – Clean Air Council”, resume, and writing sample of no more than ten pages. If you are interested, please forward your application materials to [lawpract@temple.edu](mailto:lawpract@temple.edu).

**CRIMINAL LAW PRACTICUM (PHILADELPHIA DISTRICT ATTORNEY’S OFFICE BRADY DIVISION)**

There is one slot available for a second-, third-, or fourth-year law student in this Practicum supervised by Professor Jules Epstein.

The experiential learning project offered with this Practicum is with the Philadelphia District Attorney’s Office new *Brady* Unit. The student will work on issues surrounding a prosecutor’s office’s compliance with the constitutional requirement to turn over all favorable, material evidence to the defense prior to trial pursuant to *Brady v. Maryland*. *Brady* violations produce wrongful convictions, burdensome litigation, expensive legal settlements, and renewed trauma to victims—the District Attorney is firmly committed to preventing them.

The student will work directly with a special advisor to the District Attorney (as well as other ADAs) to examine past and present Philadelphia DAO *Brady* practices and research other jurisdictions’ approaches to ensuring prosecutors’ full compliance with *Brady*.

Interested students should have already taken Criminal Procedure II or a comparable course (e.g. Death Penalty). If you are interested in this opportunity, please forward a cover letter/statement of



interest addressed to “Matthew Stiegler and Sarah Boyette,” resume, transcript, and short writing sample to [lawpract@temple.edu](mailto:lawpract@temple.edu). Your cover letter should include a discussion of your interest in working specifically on issues surrounding *Brady* compliance or in a progressive prosecutor's office more generally. Research-based writing samples, as well as litigation materials, are appropriate for this application.

### **CRIMINAL LAW PRACTICUM (PHILADELPHIA DISTRICT ATTORNEY'S OFFICE)**

There are \_\_\_ slots for second-, third-, and fourth-year law students in this practicum supervised by Professor Shellenberger.

The experiential learning project offered with this Practicum is with the Philadelphia District Attorney's Office, the largest Prosecutor's office in Pennsylvania, and one of the largest in the nation. The District Attorney's Office is responsible for prosecution of over 50,000 criminal cases yearly. In this Practicum, students will have the opportunity to work in one of the following units: Appeals, Federal Litigation, or PCRA.

Students will need to commit to 10 hours a week for this three-credit practicum. If you are interested in this opportunity, please forward a cover letter/statement of interest addressed to “Philadelphia District Attorney's Office Practicum Selection Committee”, resume, transcript, and writing sample to [lawpract@temple.edu](mailto:lawpract@temple.edu).

### **CRIMINAL LAW PRACTICUM (BUCKS COUNTY DISTRICT ATTORNEY'S OFFICE)**

There are \_\_\_ slots available for third-year law students in this Practicum.

The experiential project offered with this Practicum is with the Bucks County District Attorney's office located in Doylestown, the county seat for Bucks County. With approximately 40 attorneys, the office prosecutes about 9,000 criminal cases in a year. Attorneys work within a division, including narcotics, major crimes, special victims, financial crimes, homicide by vehicle, and appeals.

In this Practicum, students will be assigned to two district courts during their semester. They will appear before Magisterial District Judges and conduct preliminary hearings, negotiate cases (in conjunction with a supervising attorney), and interact and work with law enforcement, defense attorneys, and civilian victims and witnesses. Students will handle a variety of crimes, from misdemeanor drug and theft cases to felony assaults, robberies and burglaries. Students receive an intensive training from trial attorneys within the office at the start of the semester and supervising attorneys are available throughout the semester to assist with case preparation and to answer any questions.

This Practicum is ideal for students with strong communication and interpersonal skills. Students must be able to be a Certified Legal Intern under Rules 321 or 322 of the Pennsylvania Supreme Court. Students must also have taken Criminal Procedure. In terms of scheduling, in addition to handling a district court's docket of cases for one full day, students are required to spend one half

day in the office, where they prepare their cases for their next court date and write an internal memo to the trial attorney on the cases they handled the previous week. The full day of court can be on a Tuesday, Wednesday, or Thursday, depending on the student's schedule. The half day can be any day Monday through Friday. If you are interested, please send a resume, transcript, and cover letter addressed to "Bucks County DA Practicum Selection Committee" to [lawpract@temple.edu](mailto:lawpract@temple.edu).

### **INTELLECTUAL PROPERTY PRACTICUM (PHARMACEUTICAL PATENT LAW WITH GSK)**

There is \_\_ slot available for a second-, third-, or fourth-year law student in this 2-credit practicum supervised by Associate Dean Donald Harris.

#### **Description of Company and Team:**

The experiential learning project offered with this Practicum is with the Global Patents team at GSK. GSK is a global pharmaceutical and vaccines company with headquarters in London, England. GSK's values and expectations are at the heart of everything we do and form an important part of our culture. These include Patient focus, Transparency, Respect, Integrity along with Courage, Accountability, Development, and Teamwork. This position sits within the Global Patents team and supports GSK's pharmaceutical division. The Global Patents team at GSK is responsible for advising the business on patent matters, such as protecting new inventions, ensuring freedom-to-operate, and negotiating collaborative and licensing agreements.

#### **Description of Position:**

In this Practicum, students will assist the Global Patents team in any or all of the following areas:

- Identifying potential inventions in experimental results
- Drafting patent applications to new inventions
- Prosecuting patent applications filed in the US and international patent offices
- Reviewing patent contract terms in collaborative and licensing agreements
- Conducting freedom-to-operate searches
- Conducting legal research

By assisting GSK patent attorneys in these tasks, the student will be exposed to basic patent law concepts and their application in the pharmaceutical industry.

#### **Basic Qualifications:**

- Active law student status, and completed one semester of law school by the start of the practicum
- Completed Intro to Intellectual Property Law course or previous IP experience
- Undergraduate degree in Biology, Chemistry, Immunology, Biochemistry, or related science
- Eligible for the USPTO Patent Examination
- Interest in pursuing intellectual property law as a career
- Excellent written and oral communication skills
- Highly motivated to learn

**Eligibility Requirements:**

- Successfully pass a drug screen
- Background check prior to target start date

Students will need to commit to a minimum of 6.5 per week to this Practicum. This position is located in Collegeville, Pennsylvania, but may be remote if preferred. If you are interested in this opportunity, please forward your resume and a cover letter/statement of interest addressed to the “GSK Practicum Selection Committee” to [lawpract@temple.edu](mailto:lawpract@temple.edu).

**JUDICIAL INTERNSHIP PRACTICUM (HONORABLE KAI N. SCOTT, EDPA)**

There is one slot available for second-, third-, and fourth-year law students in this Practicum supervised by Professor Zamir Ben-Dan.

The experiential component of this Practicum is with the Honorable Kai N. Scott in the United States District Court for the Eastern District of Pennsylvania. In conjunction with this placement, students will have the opportunity to work with Judge Scott and her law clerks in chambers. Students will be expected to conduct legal research, write legal memoranda, draft options on motions, and otherwise assist Judge Scott and her law clerks with civil and criminal matters.

This practicum is ideal for students seeking a judicial clerkship, or students who want to gain valuable writing experience. Students will need to commit 10 hours per week. If you are interested, please forward a cover letter, resume, and writing sample to [lawpract@temple.edu](mailto:lawpract@temple.edu). The cover letter should be addressed to “Honorable Kai N. Scott, United States District Court for the Eastern District of Pennsylvania, 5614 U.S. Courthouse, 601 Market Street, Philadelphia, PA 19106.”

**JUDICIAL INTERNSHIP PRACTICUM (HONORABLE J. SCOTT O’KEEFE, CRIMINAL DIVISION)**

There are two slots available for second- and third-year law students in this Practicum.

The experiential learning project offered with this Practicum is with the Honorable J. Scott O’Keefe, Philadelphia Court of Common Pleas, Criminal Division. Judge O’Keefe presides over homicide cases. Practicum students will have the unique opportunity to witness the inner workings of homicide cases in a courtroom setting. Students will observe homicide trials, which often involve video evidence of the crime scenes. Students will also observe sentencings, which often include emotional testimonies from the families of the victims. The experiences can be emotionally challenging but provide invaluable insights into the complexities of criminal law and the impact of violent crimes on individuals and society.

In this practicum, students will closely observe homicide trials, and during sidebar or backroom conferences, students will witness legal arguments and objections from both prosecuting and defense attorneys. Students may also have the opportunity to visit other courtrooms to observe and learn from diverse judicial styles. Students will trial strategies, legal tactics, and how different

judges handle cases.

This Practicum is ideal for law students who are committed to, or interested in learning more about, criminal law, particularly homicide cases. (Please note that due to the emotionally charged nature of the cases and the exposure to sensitive content, this practicum may not be suitable for everyone.) Students will need to commit to a minimum of 6.5 to 10 hours per week to this Practicum depending on the number of credits they prefer. If you are interested in this opportunity, please forward a cover letter/statement of interest addressed to the “Honorable J. Scott O’Keefe, Court of Common Pleas of Philadelphia County, 1221 Criminal Justice Center, 1301 Filbert Street, Philadelphia, PA 19107” and a resume to [lawpract@temple.edu](mailto:lawpract@temple.edu).

### **TRANSACTIONAL PRACTICUM (TEMPLE HEALTH)**

There is one slot available for a second-year full time or third-year law student in this Practicum supervised by Professor Michael Donnella.

The experiential component of this Practicum is with the Temple University Health System (“TUHS”) Legal Department. The TUHS Legal Department provides all legal services involved in operating a \$1.6 billion academic health system committed to providing access to quality patient care and supporting excellence in medical education and research. This rotation may involve transactional work, litigation exposure, fraud and abuse assessment, regulatory analysis, payor arrangements, non-profit issues, health policy analysis and development, and other subjects relative to the operation of a complex academic medical system. The department is willing to tailor your experience so that you gain more exposure to areas of interest. You will work closely with attorneys and may be involved in negotiations, client meetings, and legal proceedings as the opportunities arise.

This Practicum is ideal students who are committed to or interested in learning more about legal issues in healthcare. Students will need to commit to 10 hours per week. If you are interested in this opportunity, please forward your resume and cover letter/statement of interest addressed to the “Temple University Health System Practicum Selection Committee” to [lawpract@temple.edu](mailto:lawpract@temple.edu).

### **CRIMINAL JUSTICE POLICY PRACTICUM (PUBLIC DEFENDERS ASSOCIATION OF PENNSYLVANIA)**

There is one slot available for second-, third-, or fourth-year law students in this Practicum supervised by Professor Zamir Ben-Dan.

The experiential learning project offered with this Practicum is with the Public Defender Association of Pennsylvania (PDAP), a non-profit corporation whose membership is comprised of the 600 or so public defenders employed full or part time in Pennsylvania’s 67 county public defender offices of this Commonwealth. Incorporated in 1971, PDAP is a statewide community of public defenders dedicated to securing a fair justice system and ensuring high quality legal representation for people facing loss of life, freedom or family. Its mission is to provide tools, strategies, mutual support, training and information to Public Defender Offices in Pennsylvania; to

be the voice of public defense in Pennsylvania; and to promote best practices in the leadership, management, and administration of justice in Pennsylvania.

In this Practicum, students will work to support and build community for Pennsylvania's Public Defenders by engaging in some or all of the following:

- Tracking and summarizing Pennsylvania legislation related to the crimes code and criminal justice
- Participating and supporting the effort to secure funding from the state for Pennsylvania's Public Defenders, including research on indigent defense funding and the cost of wrongful convictions, preparing for and attending meetings with state legislators, and assisting with communications outreach to state legislators
- Expanding and facilitating communications campaigns to Public Defenders across Pennsylvania, including website review, working with committees and working groups of Public Defenders from across the state, and preparing communications for Public Defenders across Pennsylvania
- Supporting training initiatives for Public Defenders, including updating training materials and logistical help with training conferences
- Research different artificial intelligence programs, including important ethical and legal restrictions on the unauthorized practice of law, to help come up with AI solutions to increase efficiency in Public Defender offices.

This Practicum is ideal for law students who are committed to, or interested in learning more about, a career as a public defender or criminal justice law and policy. If you are interested in this opportunity, please forward your resume and a cover letter/statement of interest addressed to the "Public Defenders Association of Pennsylvania Practicum Selection Committee" to [lawpract@temple.edu](mailto:lawpract@temple.edu).

### **TRANSACTIONAL PRACTICUM (CITI)**

There is one slot available for second- and third-year day and third- and fourth-year evening/part time law students in this Practicum supervised by Professor Harwell Wells.

The experiential learning project offered with this Practicum is with Citi, one of the world's leading digital banks. Students in this Practicum will conduct substantial research and writing on topics which may include: the regulation of payment instruments or systems, a comparative analysis of household versus small business protections, the future of privacy regulation or biometrics law, Fair Lending, the Telephone Consumer Protection Act, Fair Debt Collection Practices Act, or the Service Members Civil Relief Act.

This Practicum is ideal for students with a strong interest in researching and writing on the laws affecting financial services. This Practicum will involve weekly telephone conferences with a Citi

attorney, who will guide and assist with research and writing. All research and writing will be performed remotely – not on-site at the bank. Students must commit to a minimum of 6.5 hours per week to this Practicum. If you are interested in this opportunity, please forward a cover letter addressed to “Transactional Practicum Selection Committee – Citi”, writing sample, and resume to [lawpract@temple.edu](mailto:lawpract@temple.edu).

### **ADMINISTRATIVE LAW PRACTICUM (PHILADELPHIA BOARD OF ETHICS)**

There are two slots available for second-, third-, and fourth-year law students in this Practicum.

The experiential learning project offered with this Practicum is with the Philadelphia Board of Ethics. The Philadelphia Board of Ethics was created in May 2006 by amendments to the City’s Home Rule Charter. The Board interprets, administers, and enforces the ethics provisions in the Charter and City Code. These include the City’s rules governing conflicts of interest, representation in City transactions, post-employment restrictions, gifts and gratuities, interests in City contracts, political activity, financial disclosure, lobbying, and campaign finance. Via its Enforcement Staff, the Board investigates potential violations of the laws within its jurisdiction and enforces those laws through administrative adjudication or court proceedings. The Board issues formal advisory opinions and promulgates regulations interpreting City ethics laws. The Board’s General Counsel Staff also provides informal advice, develops and delivers ethics training, and offers compliance assistance to the regulated community.

In this Practicum, the student will work closely with either Enforcement Staff or General Counsel Staff in furtherance of the Board’s mission. If assigned to Enforcement Staff, the student will assist staff in ongoing investigations of potential violations of the Public Integrity Laws as well as matters in active enforcement via legal analysis, research, and writing, and will review documents sent in response to subpoenas and formal requests. The student will learn investigatory techniques and methods and will be asked to think creatively to explore leads and develop theories of the case. Depending on timing, availability, and the student’s progress throughout the semester, the student may be asked to take the lead in witness interviews and other investigation events. If assigned to General Counsel Staff, the student will assist staff with their regulatory work. The student will be tasked with background research, drafting, and presentation of recommendations for new or amended ethics regulations. The student will also have the opportunity to attend regular General Counsel Staff meetings, which will provide exposure to Staff’s work on advice, training, and other projects.

This Practicum is ideal for law students who are committed to, or interested in learning more about, administrative law, regulatory agencies, and municipal government. Students are not expected nor required to have taken administrative law prior to this Practicum. Students will need to commit to a minimum of 6.5 to 10 hours per week to this Practicum depending on the number of credits they prefer. Because this Practicum involves active collaboration with Board Staff, at least a portion of the hours to fulfill this Practicum (if not more) will need to be completed in-person at Board of Ethics offices, as arranged between the student and attorney supervisor. If you are interested in this opportunity, please forward a cover letter/statement of interest addressed to “Richard Barzaga,

Senior Staff Attorney, Philadelphia Board of Ethics, One Parkway Building, 1515 Arch Street, 18th Floor, Philadelphia, PA 19102 ” and a resume to [lawpract@temple.edu](mailto:lawpract@temple.edu).

### **TAX PRACTICUM (CITY LAW DEPARTMENT)**

There are several slots available for second- and third-year law students in this Practicum.

The Office of the City Solicitor is the branch of City government responsible for providing legal advice to all officers, departments, boards, and commissions within the City concerning any matter arising in connection with the exercise of their official powers. Included within this responsibility is the collection of fines, taxes, and other debts owing the City, the representation of the City and its officers in litigation, the preparation of ordinances for introduction in City Council, and preparation of City contracts. The City Solicitor is the chief attorney and counselor for the City. In this Practicum, students prepare research memos, draft briefs, assist in meetings and negotiations with taxpayers, and sometimes, appear before the Board of Revision of Taxes.

Students must commit 12 to 15 hours per week. Applicants must have completed and received a grade in Taxation in order to be eligible for this Practicum. Interested students should send a short cover letter along with their resume and transcript to [lawpract@temple.edu](mailto:lawpract@temple.edu).

### **CRIMINAL LAW PRACTICUM (DELAWARE COUNTY OFFICE OF THE DISTRICT ATTORNEY)**

There are multiple slots available for a second- or third-year law students in this Practicum.

The experiential learning project offered with this Practicum is at the Delaware County Office of the District Attorney. Under the direction of Deputy District Attorney, students will be assigned to the Pre-Trial Unit, handling criminal misdemeanor and felony preliminary hearings at the Delaware County Magisterial District Courts and Summary Appeals in the Court of Common Pleas. Responsibilities will also include researching and writing memoranda and drafting motions for the Trial Division. Students may alternately or additionally be assigned to a large-scale data analysis and collection project. Additionally, as the Office creates diversion programs, students will help properly identify cases that can be placed into diversion. Students will play a meaningful role in helping to shape the Office moving forward.

Students will need to commit to 10 hours per week to this Practicum. If you are interested in this opportunity, please forward a cover letter/statement of interest addressed to “Delaware County Office of the District Attorney Practicum Selection Committee” and resume to [lawpract@temple.edu](mailto:lawpract@temple.edu).

### **TRANSACTIONAL PRACTICUM (ARCADIA UNIVERSITY OFFICE OF GENERAL COUNSEL)**

There is one slot available for second- or third-year law students in this Practicum.

The experiential opportunity offered with this Practicum is at the Office of General Counsel at Arcadia University. The Office supports the University in a broad range of areas, including contract review and negotiation, policy development, regulatory compliance and corporate governance. Students in this Practicum will work with attorneys in the Office on matters that are of greatest interest to them and which are most pressing for the Office at the particular time the student is participating in the Practicum. Most student work will involve research, writing, analysis, and contract review. Students may also be asked to present their work at Office staff meetings.

Students must commit at least 10 hours per week to this Practicum (hybrid available). If you are interested, please forward a cover letter addressed to “Margie Callahan ‘88, General Counsel, Arcadia University, 450 S. Easton Road, Glenside, PA 19038”, transcript, and resume to [lawpract@temple.edu](mailto:lawpract@temple.edu).

### **TRANSACTIONAL PRACTICUM (TEMPLE UNIVERSITY OFFICE OF UNIVERSITY COUNSEL)**

There is one slot available for second- and third-year law students in this Practicum.

The experiential project offered with this Practicum is at the Office of University Counsel at Temple University. The Office represents the University, including the Health System and the University’s overseas campuses, in a broad variety of matters (a thorough list is available on the Office’s website: <https://counsel.temple.edu>). Students in this Practicum will work with attorneys in the Office on matters that are most pressing for the Office at the particular time the student is participating in the program. Most student work will involve research, writing, and analysis. Students may also have the opportunity to present their work at Counsel’s Office meetings.

Students must commit at least 10 hours per week to this Practicum. If you are interested, please forward a cover letter addressed to “Cameron Etezady, Acting University Counsel, Temple University, 1509 Cecil B. Moore Ave., Suite 401, Philadelphia, PA 19122”, transcript, and resume to [lawpract@temple.edu](mailto:lawpract@temple.edu).

### **III. No Longer Accepting Applications**

#### **COMPLIANCE PRACTICUM (U.S. ATTORNEY’S OFFICE – HEALTH CARE FRAUD UNIT) – Not Offered Spring 2025**

There is one slot available for a second-, third-, or fourth-year law student in this Practicum supervised by Professor Michael Donnella.

The experiential learning project offered with this Practicum pairs its student with Adjunct Professor Paul Kaufman, an Assistant United States Attorney in the Health Care Fraud Unit of the



United States Attorney's Office (USAO) for the District of New Jersey. The practicum will take place at USAO-DNJ's Camden office, which is easily accessible by car or the PATCO train system (a 5-minute ride from Center City Philadelphia) and will involve working with AUSA/Professor Kaufman and the government and health care fraud prosecutors in Camden and Newark (remotely).

Students will research health care, defense contracting, grant, and COVID fraud topics (particular regulatory environments, statutes, regulations, and regulatory guidance); analyze compliance-adjacent documents such as statutes, regulations, and enforcement documents and creation of topic area summaries; perform data analytics of public data sources on given topics; and identify likely areas of fraud exploitation and/or targeting of business units that are likely to be committing fraud, waste, or abuse. Where possible, students will experience or lead witness investigative interviews, conduct substantive depositions, and will help craft or attend liability or defense presentations relating to their work.

This Practicum is ideal for students who are committed to the compliance field and have a vested interest in data analytics and data mining. Interest in health law and criminal law is preferable.

There are no prerequisite courses, but preference will be given to students who have taken compliance courses including Introduction to Compliance; Health Care Fraud: Investigation, Prosecution, and Compliance; or Drug and Medical Device Law.

Students must commit to 10 hours per week. If you are interested in this opportunity, please forward your resume, transcript, and cover letter/statement of interest addressed to "Compliance Practicum Selection Committee: U.S. Attorney's Office" to [lawpract@temple.edu](mailto:lawpract@temple.edu) by **12:00 pm on May 10, 2024**.

**CRIMINAL LAW PRACTICUM (UNITED STATES ATTORNEY'S OFFICE – CRIMINAL DIVISION) – ~~Deadline Passed~~**

There are multiple slots available for third- and fourth-year law students in this 3-credit Practicum.

This Practicum with the Criminal Division of the United States Attorney's Office for the Eastern District of Pennsylvania supplements traditional classroom study by offering students the opportunity to gain practical legal experience through hands-on work with Assistant United States Attorneys (AUSAs) involved in the investigation and prosecution of federal criminal cases. Students will deepen their understanding of criminal law, develop critical lawyering skills, and appreciate the ethical responsibilities of the legal profession. Under the supervision of one or more AUSAs, students will participate in and observe various phases of the federal criminal process, including investigations, pre-trial hearings, trials, and sentencing proceedings.

Students will assist AUSAs with a variety of tasks, which may include legal research and writing, drafting motions and briefs, assisting with evidence collection, interviewing witnesses, preparing exhibits for trial, and attending court proceedings. Depending on the needs of each case, students

may also be involved in drafting and reviewing plea agreements, assisting with discovery, and observing or participating in courtroom advocacy.

Students will need to commit to a minimum of 10 hours per week to this Practicum. A security clearance must be obtained prior to the start of the semester's work, which requires selected students to provide their Social Security Card, Passport, and/or Birth Certificate. If you are interested in this opportunity, please send your resume and brief cover letter (one or two paragraphs) expressing interest addressed to the "United States Attorney's Office – Criminal Division Practicum Selection Committee" to [lawpract@temple.edu](mailto:lawpract@temple.edu) by **12:00 pm on October 1, 2024**.