



**Beasley School of Law**

## **STATE JUDICIAL CLERKSHIP HONORS PROGRAM**

**APPLICATION - SPRING 2025**

Temple Law School is proud to offer the State Judicial Clerkship Honors Program. In this three-credit experiential program, second-year day and third-year evening/part-time students are offered an opportunity to work for a judge in the First Judicial District of the Court of Common Pleas of the Commonwealth of Pennsylvania. Students are educated on the structure, function, administration, and diversity of issues presented in the state judiciary, and gain practical experience with the various divisions in the First Judicial District. Working with the judges and their full-time clerks, students draft orders, research issues, prepare bench memoranda, and observe judicial proceedings. Students will receive 3 credits in this program and are expected to spend ten hours per week in chambers. Depending on the judge's needs, students may be assigned additional work or be asked to schedule their chambers hours on certain days or at certain times of day. In addition to chambers hours, the Honorable Sheila Woods-Skipper, Administrative Judge of the Court of Common Pleas of Philadelphia, Orphans Court Division and Judge Annette Rizzo (Ret.), will conduct a required classroom component focusing on current issues impacting the state courts. This seminar will meet at City Hall every Friday from 10:00 a.m. to 12:00 p.m. (students can work in chambers Friday morning and Friday afternoon but will also need to complete additional hours on a second day).

Participation in this program will be based on a selection process by a Law School Committee after review of your application and supporting materials (resume, writing sample, and statement of interest). Completion of this application constitutes your permission for the Committee to review your transcript. Should you be selected, you will be matched with a judge. Participating judges are all located in Philadelphia and are easily reached by car or public transportation.

Your application communicates your willingness to participate. You will not be permitted to drop this course once you are selected.

### **SELECTION CRITERIA**

A student interested in participating in the State Court Honors Internship Program must:

- ❖ be a second-year day or third-year evening/part-time student;
- ❖ have a "B" average or better in the two semesters of LRW;
- ❖ submit the application, resume, writing sample, and a statement of personal interest by **October 21, 2024 at 12 p.m.** via e-mail to [nurmson@temple.edu](mailto:nurmson@temple.edu).

### **SELECTION PROCEDURE**

The application form is attached. The final selection and assignment of judges will be made at the Committee's discretion no later than November 1, 2024 at 5 p.m. All decisions are final and, if selected, a student must accept the assignment. If you have any questions or need more information, please contact Associate Director Noeleen Urmson at [nurmson@temple.edu](mailto:nurmson@temple.edu).

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APPLICATION MUST BE ACCOMPANIED BY A RESUME, WRITING SAMPLE, AND A STATEMENT OF INTEREST.

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Read the information regarding selection criteria and procedures which accompanies this application. Remember that your application communicates a willingness and commitment to participate in this program. for the Spring 2025 semester. YOU MAY NOT DROP THIS COURSE AFTER YOU HAVE BEEN SELECTED BY THE COMMITTEE.

NAME \_\_\_\_\_ TU ID # \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

STATUS      2<sup>nd</sup> Year Day                  3<sup>rd</sup> Year Evening/Part Time

Students selected to participate are assigned to the following categories of Judges. Please rank all the categories according to your own interests.

- Criminal Division                      1. \_\_\_\_\_
- Civil Division                            2. \_\_\_\_\_
- Family Court                             3. \_\_\_\_\_
- Commerce Court                        4. \_\_\_\_\_
- Orphans Court                            5. \_\_\_\_\_
- Municipal Court                         6. \_\_\_\_\_

I will not participate in the clinical if I am assigned to a judge in the \_\_\_\_\_ Division.

The Statement of Interest should address the following topics: (1) why you want to learn more about the practice of law in state courts (particularly in the divisions you ranked highly); (2) how you would benefit from this experience; and (3) what contributions you would make throughout this experience.

Completion and submission of this application constitutes your signature and willingness to participate.