

Westmoreland County Prison
Security Department

To: All Shift Commanders/Shift Supervisors/Records Personnel
From: Steven J. Cmar, Deputy Warden of Security
Date: Tuesday, September 02, 2014
Re: **Accepting US Immigration and Customs Enforcement Agency (known as ICE) related commitments, New Paperwork Standards**

If a new (ICE) commitment is brought into the prison with an ICE detainer only, do not accept the inmate. Immigration related only detainers, received from ICE, should not be honored unless they are **accompanied by a Judicially Issued Warrant or Court Order authorizing such detention by the County**. The ICE Detainer itself is not sufficient paperwork to commit the individual.

The same rules apply for an inmate who is already committed to our facility. Should RECORDS receive an ICE Detainer on someone who is already committed to our facility, the ICE detainer should be sent back to the ICE Agent (sending person), advising them that we do not accept ICE detainers unless they meet the above requirements.

Should you have any questions or concerns regarding this matter, please contact the Warden. If the Warden is unavailable, please contact D/W Cmar.

Cc: John R. Walton, Warden
Amos Rager, Deputy Warden of Operations
Eric Schwartz, Deputy Warden of Treatment
Barb Toth, Records Supervisor & Records Staff
File

Memo: # 86-2014