



Gettysburg
HISTORIC CROSSROADS

Borough of Gettysburg
Adams County, Pennsylvania
59 East High Street
Gettysburg, PA 17325

Telephone: (717) 334-1160
FAX: (717) 334-7258
www.gettysburgpa.gov

Theodore H. Streeter, Mayor
Susan C. Naugle, Council President
Jacob W. Schindel, Council Vice President

Charles R. Gable, Borough Manager
Sara L. Stull, Borough Secretary
Harold A. Eastman, Jr., Borough Solicitor

October 2, 2018

Amy Chin-Arroyo
Sheller Center for Social Justice
Temple University Beasley School of Law
1719 North Broad Street
Philadelphia, PA 19122

templeshellercenter2018@gmail.com

Re: Right-to-Know Request dated October 1, 2018

Dear Ms. Chin-Arroyo:

Thank you for your Right-to-Know Request. You have requested records of the Gettysburg Borough Police Department relative to policies and procedures for immigration and national origin matters, including contact, referral or information sharing with the U.S. Immigration and Customs Enforcement (ICE), as more fully described on the attached request.

In that regard, notice is hereby provided to you consistent with Section 902(b) of the Right-to-Know Law that your request is currently under review and a timely response to your request cannot be accomplished for the following reasons: (1) staffing limitations within the Borough; (2) the nature and extent of your request requires that the Borough identify and compile the information which is within the scope of your request, which would preclude a response within the required five (5) business day time period; (3) your request for access may require redaction of records consistent with Section 706 of the Right-to-Know Law; and (4) a legal review may be necessary to determine whether the records identified to be within the scope of your request are subject to access under the Right-to-Know Law.

If responsive records exist in electronic format, no fee will be assessed for the production of those records by e-mail. Please note that the Right-to-Know Law does not require an agency to convert paper records to electronic format. The fee for conversion of paper records to electronic format will be at the rate of 25 cents per page, which is also the rate for photocopies. The Borough is unable to provide an accurate estimate of applicable fees that may be owed in connection with your request because it has yet to identify the specific documents that are responsive your request.

The Borough expects to furnish a response to your request no later than October 31, 2018.

Thank you for your consideration.

Sincerely,

BOROUGH OF GETTYSBURG

Sara L. Stull

Open Records Officer

Enclosure

Right to Know Request
Sheller Center for Social Justice, Temple University Beasley School of Law
10/01/2018

1. Any department policy, directive, order, training materials, or other document regarding the:
 - a. requesting, recording, investigating, or reporting of any individual's immigration status, national origin, or place of birth;
 - b. contacting, stopping, detaining, arresting, or interrogating an individual to verify their identification or driver's license; or
 - c. the use and acceptance of foreign identification.

2. Any policy, directive, order, training materials, or other document that relates to your department's contact or referral/sharing information with US Immigration and Customs Enforcement (ICE) about an individual's immigration status, national origin, or place of birth. This request includes any documents that reflect providing ICE access to the department's databases.

3. Any documents that reflect communication between your department and ICE from 2015 to the present. This request includes communications related to:
 - a. sharing information (e.g., incident reports, booking or database information);
 - b. collaborating by assisting in roving patrols, the apprehension of suspects, or the creation or implementation of vehicle checkpoints;
 - c. the 287(g) program;
 - d. providing back-up for ICE enforcement activities; or
 - e. providing office space for ICE representatives to use.



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October 12, 2018

Amy Chin-Arroyo
Sheller Center for Social Justice
Temple University Beasley School of Law
1719 North Broad Street
Philadelphia, PA 19122

templeshellercenter 2018@gmail.com

Re: Request for Public Records dated October 1, 2018

Dear Ms. Chin-Arroyo:

Consistent your Right-to-Know Request and my letter to you of October 2, 2018, following a diligent search by the Gettysburg Borough Police Department, the Chief of Police has confirmed that no responsive records exist in the Borough's possession, custody or control relative to policies and procedures for immigration and national origin matters, including contact, referral or information sharing with the U.S. Immigration and Customs Enforcement (ICE), as more fully described in your request.

You have a right to appeal the denial of any requested information in writing to Erik Arneson, Executive Director, Office of Open Records, 333 Market Street, 16th Floor, Harrisburg, PA 17126-0333, <http://www.openrecords.pa.gov>. If you choose to file an appeal you must do so within fifteen (15) business days of the mailing date of this response in accordance with Section 1101 of the Right-to-Know Law.

Thank you for your consideration.

Sincerely,

BOROUGH OF GETTYSBURG

Sara L. Stull
Open Records Officer